

Project Management Coaching Options

| | Initiation | Execution | Completion |
|-----------------|---|---|--|
| Project Board | <p>Business Case Successful projects start with clearly defined goals, which have been agreed with the Project Board. With a 1-to-1 session we could create your business case and produce a project proposal for sign off by the board.</p> | <p>Presenting your Plans Getting buy in from the board will help you gain support throughout the life of your project. With a 1-to-1 session we could turn the outputs from the team workshop into a plan and risk log which you can present to the board and then use throughout your project.</p> | <p>Project Sign Off Having a clear end to your project allows you to move on to the next one with a secure feeling about your completed work. With a 1-to-1 session we can review the project deliverables and create a sign off document ready for board approval.</p> |
| Project Manager | <p>Initiate and Plan Once you have agreed the project outline you can work on the reality of project delivery. With a 1-to-1 session we can work through the main activities of the project and create a high level plan. From there you will know which areas of expertise you need and can start to build your team.</p> | <p>Getting Back on Track Do you have a project underway which is not going anywhere or not going the way you want it to? With a 1-to-1 or team session we can work through any troublesome projects with you, and help you to create a plan of action to get them back on track.</p> | <p>Review and Learn Delivering consistently successful projects comes from reviewing and learning from each one. Get the team together and we can help you to run a lessons learned session. The outputs from the session can then be used to put together a Post Project Report for the board.</p> |
| Project Team | <p>Project Team Workshop Getting your team involved upfront means better communications and buy in from the start. Get your team together and we can help you run a workshop to work through the project activities. Who will do what and when, and what are the dangers or complexities to watch out for.</p> | <p>Structuring your Project Do you have a project underway which did not follow a structured approach in initiation and is now suffering? With a 1-to-1 or team session we can review the project so far and pull together everything you need to create useful and supportive documents to get your project delivered successfully.</p> | <p><i>Whatever stage you are at with your project you might feel the need for a little help – whether it is to get going in the right direction or to get back on track.</i></p> <p><i>Contact Sarah at 54 degrees for more details about the options offered here.</i></p> |

YOUR STANDARD PROCESSES & TOOLS CAN UNDERPIN ALL OF OUR ACTIONS 